

David Lawrence Jr. K-8 Center PTSA
Mini Grant Award Application for 2009-2010
Instructions and Criteria for Evaluation

PTSA Mission & Goal:

The PTSA's mission is to assist our classroom teachers and faculty in enriching and enhancing the academic environment of the students at David Lawrence Jr. K-8 Center. We have budgeted \$7,500 toward a Mini Grant Awards program for teachers, faculty and staff at David Lawrence K-8 Center. Through this program, we hope to fund proposals for creative and innovative educational projects for which funding is not available through traditional school sources!

Mini Grant Awards will be considered for:

- ❑ Student and subject academic enrichment.
- ❑ Enhancement, innovation and creativity.
- ❑ Community and parental involvement
- ❑ Competitive opportunities for DLK8 students.
- ❑ "Special Projects" on a case by case basis.
- ❑ Classroom and student needs

Mini Grant Funds:

Funds may be used to purchase materials, supplies, equipment, etc., necessary for the successful completion of the project. For example, a Mini Grant Award could be used to purchase science equipment for a special science enhancement, fund a parent study skills program designed to improve the quality of parental involvement in their child's homework or for a competitive opportunity (e.g. county-wide math competition, geography bowls, Odyssey of the Mind, spelling bee, etc.). Specialized educational trips will be considered only if they are an integral part of the proposed project. The project may not exceed \$500.00 unless it is being presented by more than one applicant and is addressing more than one classroom. Please note the project must not generate any additional personnel costs nor be used as "FCAT Curriculum Enhancements".

How Mini Grants are Awarded:

The PTSA solicits proposals from teachers and staff who wish to initiate learning experiences costing up to \$500, for which funding from other sources is not available. The committee reviews the proposal and notifies the selected recipients approximately two weeks after the application deadline date. Grant recipients must provide the PTSA with receipts for reimbursement.

Who is Eligible:

David Lawrence Jr. K-8 Center teachers, staff, counselors, resource teachers, administrators, educational support staff or groups of the preceding are eligible to apply.

Application Deadlines & Procedures:

Applications are available on the school website through the PTSA link. Application deadlines are September 18th, November 13th, and January 22rd. All applications must be typed and submitted via e-mail to diane@dianeshapiro.com by the due date.

Mini Grant Award Proposal

David Lawrence Jr. K-8 Center PTSA

2009-2010

Proposal and Application for Mini Grant Awards

Applicant's Name: _____ **Date:** _____

PTSA Member: _____yes _____no

Position: _____ **Department/Grade:** _____

Email Address: _____ **Telephone:** _____

Best time to contact: _____

Title of proposed project: _____

Grade level(s) and number of students this proposal addresses: _____

Brief description of proposed project:

Projected budget for project (estimate of how the monies will be used):

Total cost of project: \$ _____

ALL APPLICATIONS MUST BE TYPED AND SENT VIA E-MAIL TO: nlzaretsky@aol.com